

Steve Atkinson MA(Oxon) MBA FIoD FRSA
Chief Executive

Date: 31 August 2012



Hinckley & Bosworth
Borough Council

A Borough to be proud of

To: **Members of the Finance, Audit & Performance
Committee**

Mr PAS Hall (Chairman)
Miss DM Taylor (Vice-Chairman)
Mr JG Bannister
Mrs R Camamile

Mr R Mayne
Mr JS Moore
Mr K Morrell

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **FINANCE, AUDIT & PERFORMANCE COMMITTEE** in the Committee Room 2, Council Offices, Argents Mead on **MONDAY, 10 SEPTEMBER 2012** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Denise Bonser'.

Denise Bonser
Democratic Services Officer

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS

2. DECLARATIONS OF INTEREST

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.**

3. MINUTES OF PREVIOUS MEETING (Pages 1 - 2)

To confirm the minutes of the meeting of the Finance Audit & Performance Committee held on 20 August 2012, copy attached.

4. 1ST QUARTER PERFORMANCE MANAGEMENT FRAMEWORK (Pages 3 - 16)

Report of Chief Executive attached.

5. ISA 260 LETTER (PWC) (Pages 17 - 40)

Report of the External Auditor attached.

6. STATEMENT OF ACCOUNTS (Pages 41 - 138)

Statement of Accounts attached.

7. ANNUAL GOVERNANCE STATEMENT (Pages 139 - 150)

Report attached.

8. 2011/12 CAPITAL UNDERSPENDS (Pages 151 - 154)

Report attached.

9. BUSINESS RATES RETENTION

The Deputy Chief Executive (Corporate Direction) will give a verbal update on the Business Rates Retention Scheme.

10. WORK PROGRAMME (Pages 155 - 156)

Work programme attached.